

Healthcare Operational Data Flows: Acute Information Standard

Requirements
Specification



Data Alliance Partnership Board

The Data Alliance Partnership Board (DAPB), which holds delegated authority from the Secretary of State for Health and Social Care, has approved a new information standard for publication under [section 250 of the Health and Social Care Act 2012](#).

Assurance that this information standard meets the requirements of the Act and is appropriate for the use specified in the specification document has been provided by the Data Standards Assurance Service (DSAS) and endorsed by the Data Alliance Partnership Sub Board (DAPSB).

This information standard comprises the following documents:

- Implementation Guidance
- Requirements Specification (this document)

An Information Standards Notice (DAPB4094 Amd 12/2023) has been issued as a notification of use and implementation timescales. Please read this alongside the documents for the standard.

The controlled copies of these documents can be found on the [NHS England website](#). Any copies held outside of that area, in whatever format (e.g. paper, email attachment), are considered to have passed out of control and should be checked for currency and validity.

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Glossary of Terms

Term / Abbreviation	What it stands for
API	Application programming interface
APC	Admitted patient care
Arden and GEM CSU DSCRO	Arden and Greater East Midlands Commissioning Support Unit Data Services for Commissioners Regional Office
CSV	Comma separated value
DAPB	Data Alliance Partnership Board
DARS	Data Access Request Service
FDF	Faster Data Flows
FDP	Federated Data Platform
PET	Privacy enhancing technology
HODF	Healthcare Operational Data Flows
ICB	Integrated care board
IT	Information technology
NHSE	NHS England
OPCS-4	OPCS-4 Classification of Interventions and Procedures
PAS	Patient administration system
PPU	Private patient unit
SNOMED CT	Systematised Nomenclature of Medicine Clinical Terms
UDAL	Unified Data Access Layer

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1. Introduction

1.1. Background

Collecting data faster and having a view on activity during the pandemic was instrumental in our response to recovery. Taking learning from this we have introduced the Faster Data Flows (FDF) Programme to provide more timely data to the system and further improve access to data and insights. Streamlining data collection methods to improve the flow of consistent timely data will support local, system and national decision making across the whole patient pathway. The NHS faces a number of challenges with regards to managing patient flow and recovering elective waiting lists. Timely data to support these pressures is crucial.

The Faster Data Flows Programme's primary goal is to implement an automated granular daily data collection, to support recovery and with this provide the NHS with a modern data architecture that enables timely, high-quality data to be used to support decision making.

The programme will address the reporting burden on providers by working with Integrated Care Boards to replace existing local data flows and rationalising the current aggregate data collections from NHS England. The Faster Data Flows Programme will also be used (where possible) to fulfil metric requests and prevent additional reporting burden being placed on providers.

The Faster Data Flows Programme aims to deliver the principles and objectives described within [Data Saves Lives](#) to:

- Reduce data collection burden.
- Provide an automated data collection system.
- Follow data minimisation principles by requesting core data items.
- Support the improvement of data quality.
- Provide a simplified approach to collecting data.

The FDF Programme has produced the Healthcare Operational Data Flows (HODF): Acute Data Set which provides the definitions for data to provide an automated patient-based daily data collection, to support recovery and with this provide the NHS with a modern data architecture that enables timely, high-quality data to be used to support decision making. The HODF: Acute Data Set will support NHS delivery plans for the recovery of elective care and emergency and urgent care in relation to recovering NHS waiting lists, care co-ordination, and the improvement of managing patient flows through the health and social care system.

Under the Healthcare Operational Data Flows: Acute Information Standard (referred to afterwards as 'this Standard') providers are required to set up a daily data flow of patient level data via a secure upload method to the Arden and GEM CSU Data Services for Commissioners Regional Office on behalf of NHS England. The data is then processed and

pseudonymised and flow into the Federated Data Platform / is available for onwards dissemination.

The FDF Programme is managed and owned by NHS England. The content of CSV files is owned and managed by the providers of the data with specifications provided by NHS England.

1.2. Purpose of this document

The purpose of this document is to detail the requirements for acute providers and their IT system suppliers (as defined under section 1.4) to implement the DAPB4094 Healthcare Operational Data Flows: Acute Information Standard. This document should be read in conjunction with:

- DAPB4094 Healthcare Operational Data Flows: Acute Information Standards Notice (ISN)
- DAPB4094 Healthcare Operational Data Flows: Acute Information Standard Implementation Guidance
- DAPB4094 Healthcare Operational Data Flows: Acute Data Set Specification
- DAPB4094 Healthcare Operational Data Flows: Acute NHS Data Model and Dictionary Change Request

1.3. Definition

The Healthcare Operational Data Flows: Acute Information Standard (DAPB4094 Amd 12/2023) mandates NHS providers of acute activity to submit a daily flow of patient level data to NHS England. The associated collection covers acute activity for admissions, current inpatients, discharges, and outpatients (see sections 1.4 and 2.1 below for further detail).

This purpose of collecting this data is to support local and national commissioners/decision makers through the provision of timely data about current services for planning, benchmarking, service improvement, and response to crisis, supporting organisations to comply with their statutory duties.

More timely access to data by commissioners allows for more rapid insight and response, and having access to additional data items beyond those included in national disseminations allows commissioners to respond to local need in a timely fashion. Additionally, the provision of Healthcare Operational Data Flows: Acute data better provides commissioners with the ability to:

- Monitor and audit health care provision and outcomes where such provision has been made.
- Analyse health care provision to ensure effective pathways, use of resources and capacity.
- Establish population health needs for strategic delivery planning.

- Plan and administrate the provision made for health and health related care.
- Analyse demographic and health profiles for pandemic emergency planning.
- Support and accelerate recovery of elective waiting lists and waiting times as part of NHS England's delivery plan for tackling the backlog of elective care.
- Support discharge, patient flow, demand and capacity.

Conformance with this Standard is expected by 18 October 2024.

1.4. Scope

NHS acute providers

This Standard applies to all NHS Trusts and NHS Foundation Trusts providing NHS-commissioned acute services. For the purposes of this Standard, the scope of acute services includes secondary care activity undertaken by any NHS Trust or NHS Foundation Trust in England, including overseas patients, but not including patients receiving private treatment within an NHS Trust or NHS Foundation Trust (i.e. within a Private Patient Unit (PPU)). Patient activity in the form of Outpatient Appointments (including Did Not Attend and Cancelled Appointments) and Admitted Patient Care (Hospital Admissions) is included.

A future consultation will be held with independent sector providers who deliver NHS-funded acute activity to inform a potential future expansion of scope.

IT system suppliers

This Standard predominantly, but not exclusively, applies to suppliers of the following electronic information systems:

- Patient administration systems
- Electronic patient records

Provider trusts and foundation trusts will be expected to instruct their system suppliers via local contracts to enable their systems to conform with this Standard.

1.5. Legal position

The [Healthcare Operational Data Flows Directions](#) as mandated by the Secretary of State under section 254 of the Health and Social Care Act 2012 set out the legal requirement for NHS England to collect and analyse information and to disseminate such information to support NHS delivery plans for the recovery of elective care and emergency and urgent care in relation to recovering NHS waiting lists, care co-ordination and the improvement of managing patient flows through the health and social care system.

NHS England requires trusts to provide the required data for Healthcare Operational Data Flows: Acute under the associated [s259 notice](#).

2. Data set specification

The [Healthcare Operational Data Flows: Acute Data Set Specification](#) contains four collections:

- 001 APC Admission (hospital admissions)
- 002 APC Current (hospital current inpatients)
- 003 APC Discharge (hospital discharges)
- 004 Outpatient (hospital outpatients)

Each of these collections must have its own CSV within every set of HODF: Acute submissions made by a provider. All four collections must be sent to the submission API by 11:00 seven days a week (see sections 3.1 and 3.2 below for further detail).

NHS commissioned ACTIVITY submitted in the HODF: Acute Data Set should include:

Outpatient Appointments (including Did Not Attends and Cancelled Appointments) and Admitted Patient Care under the care of a CONSULTANT, MIDWIFE, NURSE, or ALLIED HEALTH PROFESSIONAL where an appropriate TREATMENT FUNCTION CODE is present.

ACTIVITY taking place under the care of other Biomedical Scientists and Clinical Scientists may be included (where an appropriate TREATMENT FUNCTION CODE is present) if required, although this is not mandated.

Where the ACTIVITY relates to a Referral To Treatment Period Included In Referral To Treatment Consultant-Led Waiting Times Measurement, or Allied Health Professional Referral To Treatment Measurement the ACTIVITY should be included, and PATIENT PATHWAY IDENTIFIER or UNIQUE BOOKING REFERENCE NUMBER (CONVERTED) must be completed where appropriate.

Where possible, the definitions of data items collected in the HODF: Acute Data Set are aligned with those collected in Commissioning Data Set v6.3.

The Data Set Specification details which items are mandatory for submission (M), which items are required for submission (R), and which items are optional for submission (O). Not all data items are mandatory for submission, however all columns within a collection must be present within the respective CSV file to enable a successful submission to the API.

Providers should not apply any additional local business logic / exclusions to their HODF: Acute data before it is submitted. NHS England will, where required, apply business logic to the processed data for the purpose of generating metrics.

As per the [Healthcare Operational Data Flows: Acute NHS Data Model and Dictionary Change Request](#) the following data elements are new additions to the NHS Data Model and Dictionary:

Data element	Description
HODF UPDATE TYPE	An instruction to either delete or insert a record for the Healthcare Operational Data Flows (Acute) Data Set.
AGE AT ACTIVITY DATE (HEALTHCARE OPERATIONAL DATA FLOWS)	The age of the PATIENT at the specified Activity Date for Age (Healthcare Operational Data Flows).
INTENDED PRIMARY PROCEDURE (OPCS)	The OPCS Classification of Interventions and Procedures code which is used to identify the intended primary Patient Procedure planned to be carried out.
PLANNED METHOD OF DISCHARGE (HOSPITAL PROVIDER SPELL)	The planned method of discharge from a Hospital Provider Spell for a PATIENT.
CRITERIA TO RESIDE CODE (HOSPITAL PROVIDER SPELL)	<p>A code to identify the criteria to reside in a Hospital Bed as assessed by a CARE PROFESSIONAL for a PATIENT during a Hospital Provider Spell.</p> <p>If a PATIENT no longer meets the criteria to reside in a Hospital Bed the Discharge Ready Date should be populated in the PATIENT record.</p>
PLANNED DISCHARGE PATHWAY SUB-CATEGORY (HOSPITAL PROVIDER SPELL)	<p>PLANNED DISCHARGE PATHWAY SUB-CATEGORY (HOSPITAL PROVIDER SPELL) is the planned Discharge Pathway sub category for a PATIENT during a Hospital Provider Spell.</p> <p>PLANNED DISCHARGE PATHWAY SUB-CATEGORY (HOSPITAL PROVIDER SPELL) is the same as attribute DISCHARGE PATHWAY SUB-CATEGORY FOR HOSPITAL PROVIDER SPELL.</p>
REASON FOR DISCHARGE DELAY (HOSPITAL PROVIDER SPELL)	<p>The reason why a PATIENT with a Discharge Ready Date who no longer meets the 'Criteria To Reside' in a Hospital Bed, has not been discharged from a Hospital Provider Spell.</p> <p>The REASON FOR DISCHARGE DELAY should be recorded when the PATIENT has not been discharged from the Hospital Provider Spell and has incurred one or more overnight stays since being assessed as having 'No Criteria To Reside', and the recording of the Discharge Ready Date.</p>

Data element	Description
	<p>The REASON FOR DISCHARGE DELAY may change during the period of time during which discharge is delayed, and such changes should be submitted in the Healthcare Operational Data Flows Data Set: Acute – Current.</p>
<p>DISCHARGE PATHWAY SUB-CATEGORY (HOSPITAL PROVIDER SPELL)</p>	<p>DISCHARGE PATHWAY SUB-CATEGORY (HOSPITAL PROVIDER SPELL) is the actual Discharge Pathway sub category for a PATIENT during a Hospital Provider Spell.</p> <p>DISCHARGE PATHWAY SUB-CATEGORY (HOSPITAL PROVIDER SPELL) is the same as attribute DISCHARGE PATHWAY SUB-CATEGORY FOR HOSPITAL PROVIDER SPELL.</p>
<p>DISEASE OUTBREAK NOTIFICATION DESCRIPTION (HEALTHCARE OPERATIONAL DATA FLOWS)</p>	<p>DISEASE OUTBREAK NOTIFICATION DESCRIPTION (HEALTHCARE OPERATIONAL DATA FLOWS) is the same as attribute PERSON OBSERVATION TEXT STRING.</p> <p>DISEASE OUTBREAK NOTIFICATION DESCRIPTION (HEALTHCARE OPERATIONAL DATA FLOWS) is used in the Healthcare Operational Data Flows (Acute) Data Set to support the collection of nationally-notifiable data relating to outbreaks of disease, which are identified during an ACTIVITY, where a SNOMED CT CODE is NOT available.</p> <p>DISEASE OUTBREAK NOTIFICATION DESCRIPTION (HEALTHCARE OPERATIONAL DATA FLOWS) (and the containing record) is subject to personal confidential data cleaning, sensitive and legally restricted code redaction and de-identification before release to analytical output.</p>
<p>DISEASE OUTBREAK NOTIFICATION FOR HEALTHCARE OPERATIONAL DATA FLOWS (SNOMED CT)</p>	<p>DISEASE OUTBREAK NOTIFICATION FOR HEALTHCARE OPERATIONAL DATA FLOWS (SNOMED CT) is the same as attribute CLINICAL TERMINOLOGY CODE.</p> <p>DISEASE OUTBREAK NOTIFICATION FOR HEALTHCARE OPERATIONAL DATA FLOWS (SNOMED CT) is the SNOMED CT® concept ID describing nationally-notifiable outbreaks of disease.</p> <p>DISEASE OUTBREAK NOTIFICATION FOR HEALTHCARE OPERATIONAL DATA FLOWS (SNOMED CT) (and the containing record) is subject to personal confidential data cleaning, sensitive and legally restricted code redaction and de-identification before release to analytical output.</p>

Further guidance on the Data Set Specification may be found in the [Healthcare Operational Data Flows: Acute User Guide](#).

2.1. Data flow

Diagram 1 below provides a high level overview of the data flow associated with this Standard, in which:

- Providers generate four CSV files (one per collection; 4 files in total) for the required data items using patient data stored in their PAS and/or data warehouse. Three of the CSV files (admissions, discharges, and outpatients) report on 00:00-23:59 the previous day. The current inpatients CSV reports the 08:00 snapshot position on the day of the submission. The generation of the CSV files can be fully automated.
- Providers then post the CSV files to the API. This step can be fully automated.
- Once accepted by the API, the patient data within the CSV files is processed and pseudonymised (also an automated process) by Arden and GEM CSU DSCRO on behalf of NHS England.
- The pseudonymised data is then disseminated to the Federated Data Platform (FDP) for:
 - Review and use by providers / local commissioners (integrated care boards) / NHS England teams through the platform's data visualisations / data quality dashboards.
 - Use in downstream products.
- HODF: Acute data is also available for dissemination to commissioners (integrated care boards) via a DARS request.
- HODF: Acute data is also available for use by NHS England national and regional teams via UDAL.
- The FDP will periodically register meta data with the FDP's privacy enhancing technology (PET) through a secure data connection.

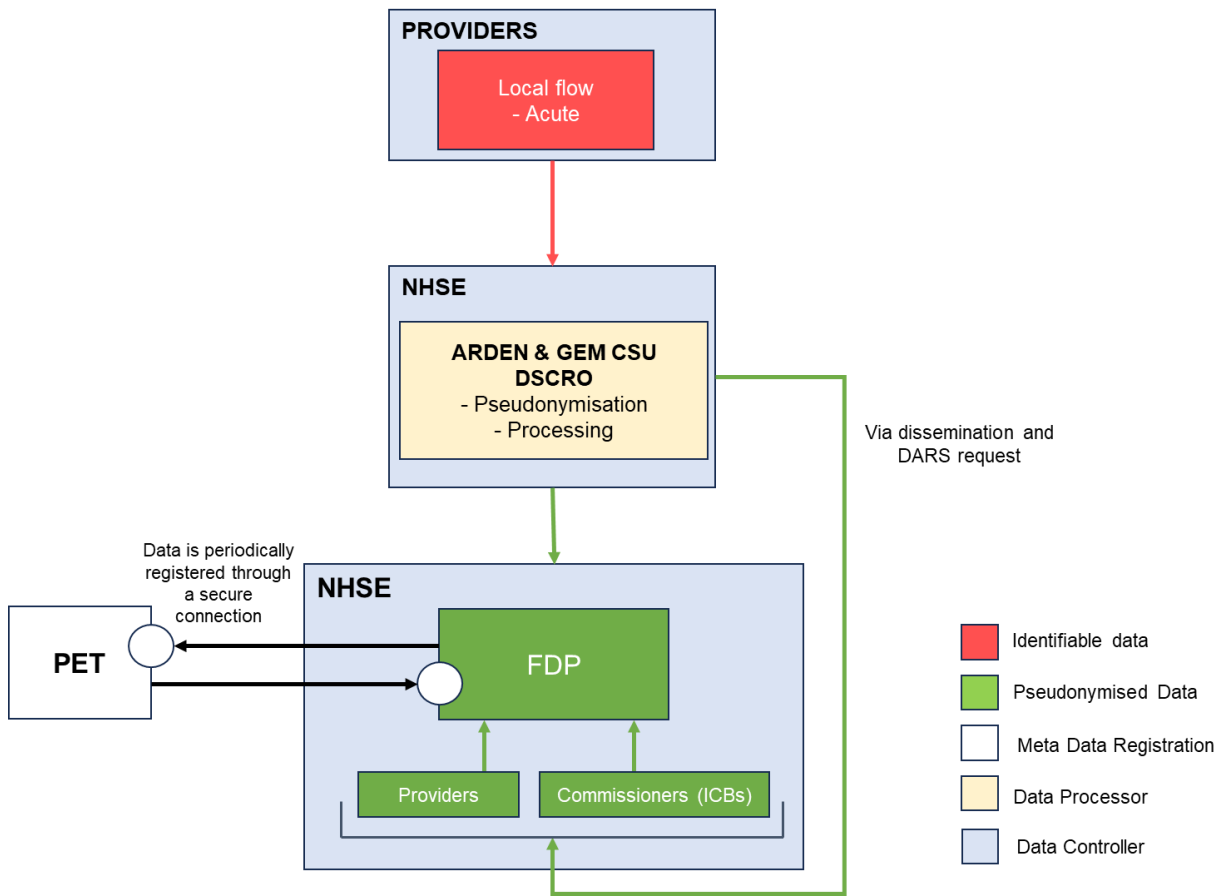


Diagram 1: high level overview of the data flow

3. Information Standard Requirements and Conformance

3.1. Requirements

This document defines the specification that in-scope providers (termed PROVIDERS), need to work with their suppliers of IT systems (termed SYSTEM SUPPLIERS) to implement the requirements of DAPB4094 Healthcare Operational Data Flows: Acute Information Standard Notice (STANDARD).

NB: the onus is on PROVIDERS to instruct their SYSTEM SUPPLIERS to comply with the STANDARD via their local contracts.

The requirements within this specification are assigned levels using the following terms:

- All **MUST** requirements must be met.
- All **SHOULD** requirements must be met or there must be a credible, legitimate reason documented for why they have not been.
- **MAY** requirements are optional.

Provider requirements

Ref	Requirement
P01	MUST read the Requirements Specification (this document) in conjunction with the Healthcare Operational Data Flows: Acute Implementation Guidance, the Healthcare Operational Data Flows: Acute Data Set Specification, and the Healthcare Operational Data Flows: Acute NHS Data Model and Dictionary Change Request.
P02	MUST review all relevant IT systems' compatibility against this Standard to identify and action any changes required to IT systems and current practice to ensure compliance with this Standard.
P03	MUST ensure that their IT systems and current practices enable the recording of all information that is included in this Standard's Data Set Specification.
P04	MUST submit all collections required within the Healthcare Operational Data Flows: Acute Data Set: <ul style="list-style-type: none"> • 001 APC Admission (hospital admissions) • 002 APC Current (hospital current inpatients) • 003 APC Discharge (hospital discharges) • 004 Outpatient (hospital outpatients)

Ref	Requirement
P05	<p>MUST submit all four collections by 11:00, 7 days a week. Where a provider has not automated HODF: Acute submissions, weekend and bank holiday submissions MUST be retrospectively submitted on the next weekday.</p> <p>Where a submission has failed or cannot be submitted due to system downtime (for example), all late / missing submissions MUST be retrospectively submitted at the earliest opportunity. In the case of a late / missed submission, providers should notify both NHS England (via england.fdf@nhs.net) and local commissioners.</p> <p>For further information on retrospectively submitting HODF: Acute data see Healthcare Operational Data Flows: Acute - National Reporting - FutureNHS Collaboration Platform.</p>
P06	<p>MUST regularly review the completeness and quality of their submissions through the HODF: Acute data quality dashboards.</p>
P07	<p>MUST in every CSV file include all columns listed in the respective collection tab of the data set specification.</p> <p>Example: All 001 APC Admission CSV files must contain all columns listed in the HODFA001:APCAdmission tab of the data set specification.</p> <p>Column names and positions are indicated by the API Schema Name and API Schema Position.</p> <p>Note: The columns within each CSV file must be in the same position / format (including matching the case within the API schema name) that they are shown in the data set specification in order for the API to accept the submission. All columns are required even if they have a null value. Missing or incorrect columns will result in the CSV file being rejected by the API.</p>
P08	<p>MUST in every submission populate and submit all data items marked as mandatory (M) in the Data Set Specification.</p>
P09	<p>SHOULD populate and submit all data items marked as required (R) in the Data Set Specification. These items are required to enable the effective calculation of metrics.</p>
P10	<p>SHOULD provide adequate training for all staff involved in the collection and recording of this data.</p>
P11	<p>SHOULD submit updates to records via a net change method. Providers MAY choose to submit updates to records via a bulk change method where net changes cannot be implemented. Further guidance on these methods is available here.</p>
P12	<p>MAY populate and submit data items which are marked as optional (O) in the Data Set Specification.</p>

IT system supplier requirements

NB: the onus is on providers to instruct their system suppliers to comply with this Standard via their local contracts.

Ref	Requirement
ITS01	MUST provide functionality to record all data items included within this Standard's Data Set Specification within their IT systems.

3.2. Conformance

This section describes the tests that can be measured to indicate that the information standard is being implemented correctly.

#	Conformance criteria
CC01	<p>The provider has read the following documents:</p> <ul style="list-style-type: none"> • DAPB4094 Healthcare Operational Data Flows: Acute Information Standard Requirements Specification • DAPB4094 Healthcare Operational Data Flows: Acute Information Standard Implementation Guidance • DAPB4094 Healthcare Operational Data Flows: Acute Data Set Specification • DAPB4094 Healthcare Operational Data Flows: Acute NHS Data Model and Dictionary Change Request <p>This relates to P01.</p>
CC02	<p>The provider has reviewed the system and working practices to identify changes needed to conform with DAPB4094.</p> <p>This relates to P02.</p>
CC03	<p>The provider and their IT system supplier(s) have, through local contractual relationships, ensured that all required IT systems enable the recording of all data items and accompanying codes as set out within this Standard's Data Set Specification.</p> <p>This relates to P02, P03, and ITS01.</p>
CC04	<p>The provider is submitting all four collections by 11:00, 7 days a week. Where a provider has not automated HODF: Acute submissions, the provider is retrospectively submitting weekend / bank holiday submissions on the next weekday.</p> <p>This relates to P04 and P05.</p>

#	Conformance criteria
CC05	<p>The provider is regularly accessing the HODF: Acute data quality dashboards to understand the completeness and quality of their submissions.</p> <p>This relates to P06.</p>
CC06	<p>The provider is including all columns (in the correct order and format) required by the API within every submission.</p> <p>This relates to P07.</p>
CC07	<p>The provider is populating and submitting all data items marked as mandatory (M) in the data set specification in every submission.</p> <p>This relates to P08.</p>

3.3. Further information/support

Supporting documents for DAPB4094 (this Standard) include:

- DAPB4094 Healthcare Operational Data Flows: Acute Information Standards Notice (ISN)
- DAPB4094 Healthcare Operational Data Flows: Acute Information Standard Requirements Specification (this document)
- DAPB4094 Healthcare Operational Data Flows: Acute Information Standard Implementation Guidance
- DAPB4094 Healthcare Operational Data Flows: Acute Data Set Specification
- DAPB4094 Healthcare Operational Data Flows: Acute NHS Data Model and Dictionary Change Request

The above documents will be published on the [ISN page](#) for this Standard. Further implementation guidance for Healthcare Operational Data Flows: Acute may also be found on the [Faster Data Flows FutureNHS pages](#), in the [HODF:Acute – ISN supporting documentation folder](#). Instructions on how to access the FutureNHS pages are included in this document's Appendix.

For support with the Healthcare Operational Data Flows: Acute Information Standards Notice please contact england.fdf@nhs.net

3.4. Implementation timescales

Compliance with Version 1.0 of DAPB4094 must be achieved by 18 October 2024. Further information is detailed within DAPB4094 Healthcare Operational Data Flows: Acute Information Standard Implementation Guidance.

3.5. Useful information

Data saves lives: reshaping health and social care with data	https://www.gov.uk/government/publications/data-saves-lives-reshaping-health-and-social-care-with-data/data-saves-lives-reshaping-health-and-social-care-with-data
Healthcare Operational Data Flows Directions	https://digital.nhs.uk/about-nhs-digital/corporate-information-and-documents/directions-and-data-provision-notice/secretary-of-state-directions/healthcare-operational-data-flows-directions-2024
Healthcare Operational Data Flows: Acute Data Provision Notice	https://digital.nhs.uk/about-nhs-digital/corporate-information-and-documents/directions-and-data-provision-notice/data-provision-notice-dpns/healthcare-operational-data-flows-acute
Healthcare Operational Data Flows: Acute Data Set Specification	https://future.nhs.uk/OIforC/view?objectID=48685520
Healthcare Operational Data Flows: Acute NHS Data Model and Dictionary Change Request	Short URL: http://digital.nhs.uk/isce/publication/dapb4094 Full URL: https://digital.nhs.uk/data-and-information/information-standards/information-standards-and-data-collections-including-extractions/publications-and-notifications/standards-and-collections/dapb4094-healthcare-operational-data-flows-acute-information-standard

Healthcare Operational Data Flows: Acute Information Standards Notice page	<p>Short URL: http://digital.nhs.uk/isce/publication/dapb4094</p> <p>Full URL: https://digital.nhs.uk/data-and-information/information-standards/information-standards-and-data-collections-including-extractions/publications-and-notifications/standards-and-collections/dapb4094-healthcare-operational-data-flows-acute-information-standard</p>
Faster Data Flows FutureNHS pages	https://future.nhs.uk/OIforC/view?objectId=38648080
Faster Data Flows FutureNHS pages, Healthcare Operational Data Flows: Acute folder	https://future.nhs.uk/OIforC/view?objectID=48685520
Healthcare Operational Data Flows: Acute User Guide	https://future.nhs.uk/OIforC/view?objectID=48685520
FutureNHS Collaboration Platform	https://future.nhs.uk/Home/grouphome
National Reporting FutureNHS page:	https://future.nhs.uk/OIforC

Appendix: Accessing the Faster Data Flows FuturesNHS pages

To access the Faster Data Flows FutureNHS pages you will need to:

1. Register for an account via [FutureNHS Collaboration Platform - FutureNHS Collaboration Platform](#)
2. Enter your email address and click the 'Register / Request Access' button. Then you will be taken to a screen like the picture below:

The screenshot shows the FutureNHS 'Request access' page. On the left, there is a 'New members - Request access' section with a text box for details and a blue 'Request access' button. Below it is a 'Log in' button for existing users. The main content area has a blue header with the FutureNHS logo and the NHS logo. The main text reads 'Transforming how health and social care work together' with a blue 'Learn more' button. A 'Contact us' form is overlaid on the right, with fields for 'Your name', 'Email address', and 'How can we help you?', an 'Attachments' section, and a 'Send' button. The footer includes 'Our values: clinical engagement, patient involvement, local ownership, national support' and links for 'Privacy Policy', 'Terms and Conditions', 'Accessibility', and 'You're in Kahootz with the NHS'.

3. Click the blue 'Request Access' button on the left-hand side of the screen. This will then make the 'Contact Us' box appear on the right-hand side of the screen.
4. Fill in your:
 - a. Name
 - b. Email address
 - c. In the 'how can we help you' section add in 'Please can I have access to the National Reporting FutureNHS page ([National Reporting FutureNHS page](#)). <Enter reason why you need access>'. Then click send.

Once completed, your registration will go for approval. If approved, you will receive an email asking you to create a password for your account.